

Monday 8th June 2020

Dear Parent/Carers

Phased Reopening of School

Thank you for your patience during these difficult circumstances. We have been unable to update you further about school reopening until today as we have had to wait for advice and recommendations from various parties.

In order to reopen our school to increased numbers of children safely, we are working towards a phased reopening with effect from next Monday 15th June for children in Nursery, Reception, Year 1 and Year 6 only.

We will continue to provide emergency childcare for children of Key Workers in Years 2, 3, 4 & 5. Please contact the school office by emailing contact@riversideprimaryacademy.org.uk to book your child in should you require this provision. Please ensure to add your child's name, year group and KEY WORKER in the subject line. You will also need to provide evidence of your Key Worker status from your employer before childcare can be provided.

As always, our priority remains that the children and staff are kept safe. I have limited class places to 8 children per room with one adult. Please note, once again, that I cannot guarantee your child will have their own Teacher or Teaching Assistant as some of our staff are vulnerable and will not be allowed to work with children. Some will not be on site at all.

If you would like your child to return to school from Monday 15th June, you will be required to request a place using our online booking form. The link for this form will be sent to those families of the applicable year groups separately via text message.

As places are limited, all requests will be allocated on a first come first served basis. The deadline for this booking process is 12pm on Wednesday 10th June 2020.

We aim to notify those families who have been allocated a place by Thursday 11th June 2020.

PLEASE BE AWARE YOU CANNOT JUST TURN UP AT SCHOOL WITH YOUR CHILD WITHOUT BOOKING YOUR CHILD IN FIRST. STAFFING RATIOS WILL HAVE BEEN VERY CAREFULLY CALCULATED AND SO YOUR CHILD WILL NOT BE ALLOWED TO COME INTO SCHOOL. PLEASE ALSO MAKE SURE YOUR CHILD IS ON TIME FOR SCHOOL.

TRAVELLING TO AND FROM SCHOOL

We have been asked by the government to remind you that you should avoid public transport if at all possible when travelling to school. The school car park is not to be used and there will be no access to school from the entrance gates from the car park. Please ensure that older children do not walk to school with other children, apart from those in their immediate families.

START AND END OF DAY

School will operate a staggered start and end time for each group of children. We have designated three specific drop off and pick up points for the children to arrive and depart by each day from the Wellington Road entrances at the rear of school – see map below. Children who arrive at school late will not be allowed into school.

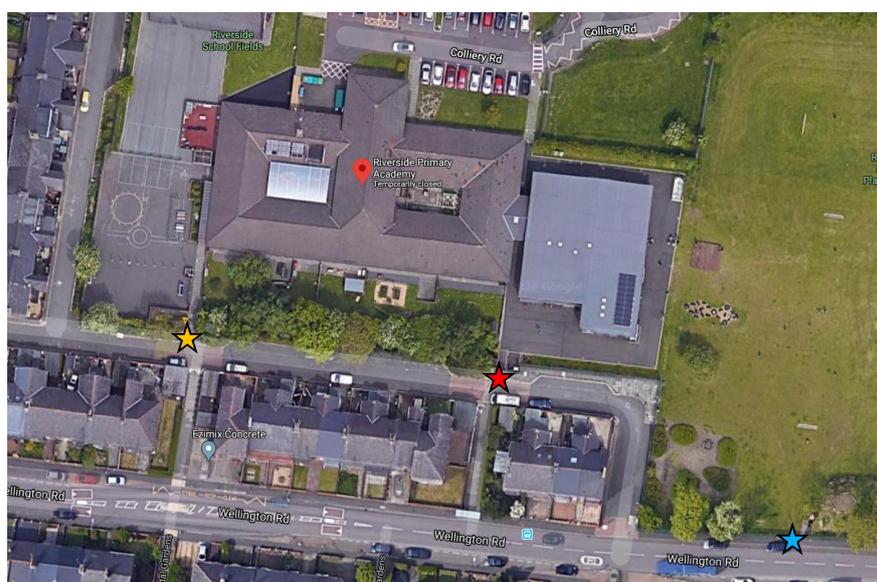


Headteacher:
Mrs J.M. Goodfellow
B.Ed (Hons) NPQH

Raising Pupil Aspirations.

Please ensure you keep to the strict time arrival and collection schedules you have been allocated below:

Year Group	Start/End Times	Access/Departure Point
★ Nursery & Reception	9.15am to 3.15pm	Gates leading to Playground
★ Year 1	9.00am to 3.00pm	KS2 gates
★ Key Worker Pupils	8.45am to 3.00pm	KS2 gates
★ Year 6	8.45am to 3.00pm	School field access gates



Staff will be around school at the start and the end of the day to ensure that your child is shown how to reach their allocated classrooms.

Please ensure you maintain the 2 metre social distancing rule between yourselves and other families and do not gather at the designated access points. We would ask that only 1 adult brings each child to school thus minimising adult to adult contact. PLEASE NOTE THAT BOTH ENTRANCE GATES FROM THE MAIN CAR PARK WILL NOT BE OPEN AT THIS TIME.

SCHOOL OFFICE

Please note that the school office will not be physically open to parents or pupils during this time. If you need to contact the office staff or a member of staff, please email or ring school between the hours of 9am- 3.30pm.

SCHOOL UNIFORM

Whilst we would prefer children to come to school in their uniform, we do understand that for some children their uniform may no longer fit. We would ask that as a minimum uniform requirement: children wear clean clothes every day, long hair remains tied back and that the children wear sensible shoes. We would also ask that children do not bring any bags or pencil cases from home.

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SCHOOL LUNCHES

There will be no school meals provided until further notice, therefore, your child will be required to bring a packed lunch and their own water bottle each day. Packed lunches will be eaten in the designated classrooms and then children will have an allocated break time outside.

FREE SCHOOL MEALS

Children entitled to means tested Free School Meals will continue to receive supermarket vouchers as per the existing method. If you believe you may qualify for Free School meals you can apply online [here](#).

ATTENDANCE

The government have made it clear that they would like children to attend school before the start of the summer holidays; however, they have made it clear parents will not be fined or penalised for non-attendance. We would ask that you let school know if your child is unwell and will not be attending school following the usual procedures. If your child displays any symptoms of being unwell, we would ask that you do not send them to school. Any child who displays COVID symptoms will be sent home and have to be tested. Any confirmed coronavirus will result in the class teacher and all children in that child's bubble having to isolate for 14 days.

BEHAVIOUR

Where pupils wilfully fail or are unable to follow school rules regarding COVID-19, appropriate measures will be taken in accordance with the schools' behaviour policy.

BREAKFAST & TEA TIME CLUB

Breakfast Club and Tea Time Club will both be open for use once we return but only to a very small number of children. Once we have confirmed which pupils will be returning to school, we will provide a further update to those families to advise when bookings can be made via SIMS Pay. We ask that you follow the usual procedure of booking your child in by Friday of the week prior to requiring use of the clubs.

HOME LEARNING

Remote learning will recommence, but will be in line with the work of the children that will be attending school and there will be a higher expectation for your children to complete set work at home. Staff will be contacting the parent/carers of children who have not completed online learning. We will be communicating with you and supporting you if this is necessary.

CLEANING AROUND SCHOOL

All children will have their own equipment to use in school. Doors will be propped open to ensure that a minimum of surfaces are touched. Children will access their classrooms via fire doors and will only enter the school corridors to access the toilets. The toilets and corridors will be staffed during the course of the day to avoid any unnecessary contact. The whole school will be thoroughly cleaned at the end of each day.

HYGIENE

We would ask parents to discuss hand hygiene as well as respiratory hygiene with their child before returning to school.

In order to ensure the safety of the rest of the school community it is vital that any parents choosing to send their child to school respect all government guidance and are not mixing with others outside of their household. It is vital that we work together to keep the number of transmissions as low as possible.

Yours sincerely

Mrs J. Goodfellow

Head Teacher