



Headteacher:  
Mrs J.M. Goodfellow  
B.Ed (Hons) NPQH

Raising Pupil Aspirations.

Thursday 11<sup>th</sup> June, 2020.

### CONFIRMATION AND IMPORTANT INFORMATION

Dear Parents and Carers,

Staff have been working all this week preparing Health and Safety, Fire Risk Procedures and Learning in preparation for welcoming your child back to school. We feel that by the end of tomorrow we will be in a position where we feel it is sufficiently safe to return to school for a very restricted number of children from Monday 15<sup>th</sup> June.

I am writing to you to **confirm that you have a place** for the child or children you booked in on our booking system at the start of this week. Please let us know if you need to cancel and also ring the school office if your child needs to be off school for illness reasons. You have a place in school for your child/ children until further notice so there is no need to re-book each week, but we reserve the right to change or cancel the arrangements currently in place if the school needs to, or, if the government guidance given to us changes. If your child is unable to socially distance in an age appropriate way, with guidance and support, we will not be able to retain their place. Younger children need to be able to toilet themselves independently as staff are not permitted to provide close-contact personal care. Safety of others will need to be considered. Therefore, I would be grateful if you could please prepare your child/children.

Having conducted a Health and Safety audit, we have realised we are now not in a position to offer Breakfast Club or Tea Time Club. We are also not able to offer school meals. We therefore ask you to provide a healthy packed lunch for your child with a healthy drink. You need to provide any cutlery and cups (if your child needs them), tissues and hand sanitiser. During the day, your child will need plenty to drink. They cannot use the water fountains in school so I ask that you please send adequate drinks for them throughout the day. Please also note that the school office can only be contacted by telephone or email.

Please discuss with your child/children the fact that school looks very different now. Staff are not necessarily in their usual roles in school as we have a number of staff unable to work inside the building. As I have said previously, we do not guarantee that your child will be working with their usual adult. Some staff will be using PPE and this might feel frightening for younger children if they are not prepared. All usual routines have changed as children are working in safe and secure 'bubbles' and will have a severely limited access to the school building and activities. Although the adult in the room will explain this to your child, please discuss it with them so that they are prepared. The more the children are prepared, the more they will enjoy their experience.

Entry and exit times will all be staggered and your family might need to use a different entrance and exit than which you are familiar with. We ask that all children are walked to and from school so that children social distance properly. We will not offer a place for your child if they cannot be brought to school and collected from school by an adult. We are currently setting up social distancing markers outside of the school gates similar to those you have seen in supermarkets. Information on this will be sent to you soon. It would be preferable that only one parent comes to school with your child/children. The car park gates will be locked and all children will use the Wellington Road side entrances.

## GATES AND TIMES

Year Group	Start/End Times	Access/Departure Point
★ Reception & Full Time Nursery	9.15am to 3.15pm	Gates leading to Playground
★ Nursery (part time)	9.15am to 12.00pm	Gates leading to Playground
★ Year 1	9.00am to 3.00pm	KS2 gates
★ Key Worker Childcare	8.45am to 2.50pm	KS2 gates
★ Year 6	8.45am to 3.00pm	School field access gates



The learning we do in school will be reflected in our on-line learning, which as you all know already, has been mainly via our school Facebook page. If you have not already done so, please give our Facebook page a follow @RiversideAcad. Some staff will be teaching in school, other staff will be putting the same learning (as far as possible) online and children working from home in Nursery, Reception, Year 1 and Year 6 will receive phone calls if their work is not completed, as our expectation will increase. Learning will be around socialising appropriately and well-being first and foremost. You will appreciate, I'm sure, that we are not able to deliver close contact programmes such as Read, Write, Inc and one to one reading.

Children do not have to wear their uniform all of the time. We ask that every day the children attend school in clean clothing (not the same as they wore the previous day). Obviously, there would be a strain put on families to wash, dry and iron uniform every night so we are allowing children to wear 'home' clothing. Please note, that children will be outdoors sometimes, so they need to be warm and bring a coat (if you can alternate coats daily we would appreciate that). Wellies are required for Early Years children but trainers are fine for everyone else. Children will be doing physical activities sometimes so we ask that you keep this in mind when you dress them daily (as they will not change for PE).

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Inside the classroom, children will have their own desk with their own equipment. Please only allow your child to have a coat and a packed lunch bag/box. We will not accept bags, mobile phones, PE kits and home pencil cases etc. Older children will not have a locker to use and all children will keep their items near their desk.

We will continue to provide emergency childcare (not learning) for children of Key Workers in Years 2, 3, 4 & 5. Please contact the school office by emailing [contact@riversideprimaryacademy.org.uk](mailto:contact@riversideprimaryacademy.org.uk) to book your child in should you require this provision. Please ensure to add your child's name, year group and KEY WORKER in the subject line. You need to provide evidence of your eligibility from your manager, your shift pattern and an assurance that nobody else can care for them safely at home to be allocated a place for this group. **This is restricted to emergency cover only.** Where a child can be looked after safely at home, they will not be allocated a school place.

As a staff, we feel guilty and sad about the restrictions we have had to put in place. We are busy trying to ensure the school is ready to welcome your child back and make the experience enjoyable. However, I ask that you spend lots of time over the weekend explaining to them what it might be like. We would appreciate any feedback from you as time goes on so that we are aware of what is working for children and families and what is not. Please feel free to email school using our [info@riversideprimaryacademy.org.uk](mailto:info@riversideprimaryacademy.org.uk) mailbox to keep us informed.

We look forward to seeing you all on Monday, so have a good weekend and please do lots of talking!

Thank you,

Mrs J. M. Goodfellow