

## FAQ Breakfast & After School Care

### What is Breakfast and after school club?

Riverside Primary Academy's breakfast and after school club is a service provided by school to support parents and carers with their childcare needs. The children are cared for by staff they know in a fun, friendly and welcoming environment. We also provide a healthy breakfast to make breakfast club a great start to the day. An evening snack is provided to banish the hunger before tea time!

### What are the times for breakfast and after school club?

Breakfast club starts at 7:30am and finishes at 8:45am. The children are taken to their classes in time for morning registration.

After school club is split into two sessions to provide greater flexibility for parents and carers:

Tea Time Club Session 1	3:30pm - 4:30pm
Tea Time Club Session 2	4.30pm - 5.30pm

### Who are the staff in breakfast and after school clubs?

The staff in breakfast and after school club are all members of the our staffing team. All of the staff have other roles at Riverside Primary Academy as Teaching Assistants & Lunchtime Supervisors. We feel it is important that the children know the staff and feel safe and secure with them at all times. The number of staff could change depending on the numbers booked in, but all the staff are from the Riverside Primary Academy team.

### How much do the clubs cost?

Breakfast club	£2.00 per day
Tea Time Club Session 1	£4.00 per day
Tea Time Club Session 2	£4.00 per day

This must be booked and paid using the SIMS Pay online system.

### How do I book a place in breakfast and after school club?

Parents/carers can book their requirements up to a half term in advance using the SIMS Pay online system.

### Why do we have to book in advance?

Booking in advance is essential so that school can plan staffing and food supplies to ensure it meets the high standards we set. We of course have to meet Ofsted requirements but school also set their own standards to ensure the best for our children at all times. Administratively, it is essential to meet the deadlines to enable the school office to process the bookings and produce accurate reports. This is crucial for aftercare staff to know where the children should be.

The deadline for booking remains Thursday prior to the week required for both Breakfast and Tea Time after school club. We appreciate your support adhering to the deadlines.

### I pay for my childcare using a voucher scheme, can I still book online?

Yes! We have had many requests for online booking from parents/carers using a salary sacrifice voucher scheme. Parents who have requested to make payments using vouchers can still book a place but are not required to make a further payment. Unfortunately, you will see multiple options on the booking system so please ensure you select the correct option with the following logos.



Pre-paid with  
Vouchers



Pre-paid with  
vouchers

### What do I do if I don't need a regular place just a one off?

We may have some spaces available at short notice. To make the system fair to everyone we ask that in an emergency only, you contact the office who will check the numbers already booked in to see if we can accommodate the booking. We try to accommodate wherever possible, but these places are restricted as we are limited by the staff numbers we have. If we do have space, you will be asked to make payment online using SIMS Pay immediately.

**When will I be able to book for next half term?**

The office will ensure that bookings for the following half term will be available on the system by the last week of the current term. Eg. You will be able to begin booking in for September to October half term before the children break up for the summer holidays.